



POSITION DESCRIPTION

Position Title:	Lecturer in Social Science
Classification:	Academic Level B
Establishment No.:	7011297
Reporting to title, & establishment No.:	
School/Office:	School of Social Sciences

This is an identified position and applicants must be an Aboriginal and/or Torres Strait Islander person. Being an Aboriginal and/or Torres Strait Islander person is a genuine occupational qualification as authorised under Section 14(D) of the NSW Anti-Discrimination Act, 1977 NSW.

Context:

Western Sydney University is a modern, forward-thinking, research-led university, located at the heart of Australia's fastest-growing and economically significant region, Western Sydney. Boasting 11 campuses – many in Western Sydney CBD locations – and more than 200,000 alumni, 49,500 students and 3,500 staff, the University has 13 Schools with an array of well-designed programs and degrees carefully structured to meet the demands of future industry.

The University is ranked in the top two per cent of universities worldwide, and as a research leader, over 85 per cent of the University's assessed research is rated at 'World Standard' or above.

The University's strategic plan, *Sustaining Success: 2021-2026*, articulates the University's values and commitments of being or providing:

- Excellence guided by the principles of sustainability, equity, transformation and connectedness.

The University's clear mission is to create thriving communities by producing successful graduates and impactful research.

The mission is driven by four strong values:

1. Boldness
2. Integrity
3. Fairness
4. Excellence.

The School of Social Sciences offers both undergraduate and postgraduate programs, including research programs that combine advanced academic knowledge with real-life training to suit a range of career needs and interests in the following disciplines; Geography and Urban Studies, Anthropology, Sociology, Criminology, Policing, Cybersecurity, Humanitarian and Development Studies, Social Work, Heritage and Tourism, Counselling and Art Therapy. The School offers a vast array of professional accredited programs



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across campuses in Penrith, Liverpool and Parramatta. The School is committed to the provision of high quality, flexible education. It supports students to maximise their success, promote human rights and expand global reach and reputation. The School and the University has an important role working with Greater Western Sydney communities to ensure the region plays its part in the national and international community. As an institution which is globally relevant, the School strives to offer students life-enhancing international experiences and contribute to and recognise the value of the diversity and multicultural richness of the local communities of Greater Western Sydney.

Position Purpose

This is an identified Aboriginal and Torres Strait Islander academic position.

The Lecturer in Social Science will be expected to make a substantial contribution to:

- The teaching of social sciences, contributing to curriculum development and quality improvement.
- The research direction of the School, including regular publication in high impact national and international journals.
- The supervision of postgraduate students.

The Lecturer is expected to make contributions to the teaching effort of the School and University, and is expected to carry out activities to maintain and develop their research, scholarly and professional activities in areas relevant to their discipline.

The successful applicant will aid in the teaching and development of students so that they are skilled to work with Aboriginal and Torres Strait Islander families and communities in a range of settings and capacities and to contribute to the leadership and sustainability of Aboriginal and Torres Strait Islander communities.

All academic staff are expected to contribute to the strategic directions of the School.

Dimensions

Number of direct reports:	This position has no supervisory responsibility
Titles of direct reports:	N/A
Number of indirect reports:	There are no indirect reports to this position

Major Responsibilities

1. Participate actively in teaching and enhance the interactions between teaching and research to facilitate the transition of students to postgraduate research and

Accountabilities

- Teaching and research is actively participated in and interactions are enhanced to assist the students.



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Major Responsibilities	Accountabilities
study.	
2. Contribute to curriculum development.	Contributions are made to the curriculum development and review of the program.
3. Coordinate, prepare, deliver, and evaluate relevant teaching units including feedback and assessment	- All activities relevant to preparation and evaluation of teaching are undertaken, including incorporation of contemporary resources and methods. - Successful ratings in Student Feedback on Unit
4. Ensure that the design, development, delivery, and assessment of units offered and the learning resources associated with these are contemporary (including the use of e-learning methods).	All teaching and learning documentation reflect current university policy and school guidelines and all student administration is conducted and recorded in accordance with requirements.
5. Actively participate in research and supervision of postgraduate research students in collaboration (where relevant) with other academic staff.	Research and the supervision of students is actively participated in and appropriate collaborations and relationships are maintained.
6. Identify, attract, and develop quality higher degree research students.	Quality higher degree research students are identified, attracted and developed.
7. Publish research articles in high quality and high impact journals.	Research articles are published in high impact peer-reviewed journals, with at least one ERA eligible publication per annum.
8. Prepare and submit quality internal and external research grant proposals.	Research grant applications are submitted to internal and external funding schemes.
9. Facilitate and maintain good communication with staff and students.	Relationships are developed and maintained appropriately.
10. Participate in administration and attend meetings as required within the School and University.	Relevant meetings are attended and meaningfully participated in.



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Major Responsibilities	Accountabilities
11. Active participation in University and School events	- Attendance at University and School events - All relevant policies and procedures are complied with.
12. Work actively with Aboriginal and Torres Strait Islander students, Elders and community members in the advancement of Aboriginal and Torres Strait Islander knowledge systems.	Positive feedback in regards to engagement, progress and outcomes in relation to Aboriginal and Torres Strait Islander activities.

Work Health & Safety Requirements	All staff are required to: - Take reasonable care for their own health & safety - Take reasonable care for the health and safety of others including the implementation of risk control measures within their control - Comply with all reasonable instruction by the university - Participate in activities and programs designed to improve health and safety - Report potential hazards and incidents in the workplace - Notify their supervisor of any injuries or illness that occurs in their workplace
University Expectations	All staff are expected to: - Contribute to the efficient and effective functioning of their team or work unit in order to meet University objectives. This includes demonstrating appropriate and professional workplace behaviours in accordance with the Code of Conduct, providing assistance to team members if required and undertaking other key responsibilities or activities as directed by one's supervisors - Participate in the cyclical Career Planning Development Process, which includes an annual review of their performance against agreed operational and performance objectives set in MyCareer Online - Perform their responsibilities in a manner which reflects and responds to continuous improvement - Read, understand and comply with all University policies and procedures - Undertake risk management and actively support and participate in the risk management processes adopted by the University which include identifying, analysing and evaluating risk that may impact on the University - Work at and travel between other University campuses from time to time as may be required during the course of employment - Complete all mandatory training modules within the first six weeks of commencement with the University. Your supervisor will check to ensure



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	compliance with this mandatory requirement • Demonstrate understanding of the principles of anti-discrimination, staff and student equity, work health and safety and other relevant legislation, and show the willingness and capacity to implement equal employment opportunity and work health and safety plans, policies and programs.
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Key Relationships to Position	Purpose of Relationship
Internal: • Dean and Deputy Dean, School of Social Sciences • Professor, and Director of Academic Program, • Academic colleagues in the discipline group, School and University • Professional and support colleagues within the School and University • Casual Academics	• To receive work direction • To receive work direction • The Director will evaluate work output. • Share information, give work directions, participate in planning, etc. • To coordinate and optimise research activities • Share information, give work directions, participate in planning, etc. • Share information, give work directions, participate in planning, etc. • Share information, give work directions, participate in planning, etc.
External: • Government Departments • Professional Networks and Organisations/ • Industry Bodies • Aboriginal and/or Torres Strait Islander Community representatives	• To build and leverage relationships • To share and receive information • Consultation regarding Aboriginal and/or Torres Strait Islander matters relevant to the position

Key Challenges of the Position:



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A Level B (Lecturer) academic is expected to contribute to the:

- **Development and implementation of high-quality, practice-oriented curriculum.**
- **Development of a national research profile.**
- **Achieving required outcomes in a role with substantial operational autonomy.**

Mandatory Training Requirements:

- **WHS Online Modules: 1, 2,3 & 4**
- **Equal Opportunity Modules**
- **Privacy Management Online Modules**
- **Orientation Online Modules**
- **University Orientation Day (for new hires)**
- **TRIM**
- **FULT – Foundations of University Learning and Teaching**
- **Reducing the Transmission of COVID-19 at Work**
- **Cyber Security at Western Sydney University (Basics)**

Selection Criteria

1. **This is an identified position and applicants must be Aboriginal and /or Torres Strait Islander Person. Being an Aboriginal and/or Torres Strait Islander person is a genuine occupational qualification as authorised under Section 14(D) of the NSW Anti-Discrimination Act, 1977 NSW.**
2. **Tertiary qualification in social sciences or similar field of knowledge, including a Master's qualification in a relevant field.**
3. **Demonstrated high level knowledge and understanding of the range of matters affecting Aboriginal and Torres Strait Islander people and culture in relation to education.**
4. **Demonstrated experience working with Aboriginal and Torres Strait Islander communities.**
5. **A developing research dissemination including publications in high-quality academic journals in an area relevant to social sciences**
6. **Demonstrated experience in quality teaching at tertiary level, including experience in using contemporary methods of curriculum design, development, delivery, and assessment (including the use of e-learning methods).**
7. **Excellent oral and written communication skills, including interpersonal skills and the ability to**



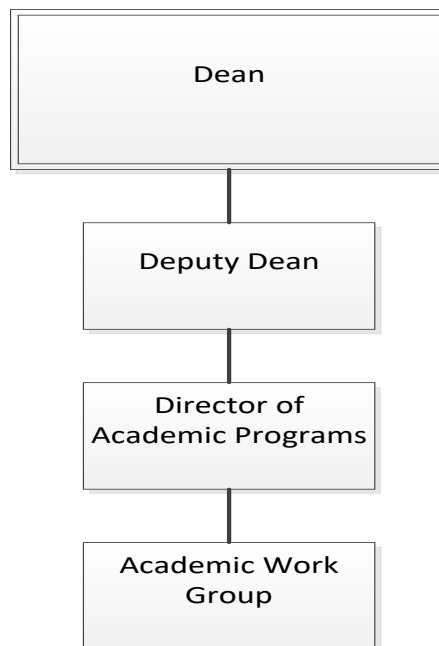
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work effectively in a team.

- 8. Demonstrated experience working with relevant government departments, professionals, networks, agencies and organizations and/or a record of program evaluation.**

Organisational Chart:



Position description approved by:

Date position description last reviewed:

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